Automatic Withdrawal Transfer Form
Authorization agreement for automatic withdrawals (ACH debits)

Directions for Customer Use:

- If you regularly have automatic withdrawals from your account, you will want to notify the organization/company that generates those withdrawals of the change to your account. This Automatic Withdrawal Transfer Form will help you to notify them.
- **Please complete, sign, and submit this form to the appropriate organization/company.**

Company/Agency Name: _____

_____ _____ _____ _____
Address **City** **State** **Zip**

_____ $_____
Account Number **Amount of Withdrawal (leave blank if the amount of the withdrawal is variable)**

EFFECTIVE IMEDIATELY: Begin using this new account number to process my automatic withdrawal. Please change your records to reflect my new account information as follows:

_____ _____ _____
First Name Middle Name Last Name

_____ _____ _____ _____
Address City State Zip

My Bank is **Texas Bank**

New Account #:_____ Type of Account: ☐Checking ☐Savings (ETA Accounts not eligible)

Routing TRANSIT #: 111 904 943

_____ _____ _____
Signature (required) Date Telephone Number

Reminders:

- If you are transferring your account from another financial institution, it is recommended that you maintain accounts at both financial institutions until your automatic withdrawal transfer is complete.
- If you would like information regarding when the automatic withdrawal transfer will become effective, contact the organization that generates your automatic withdrawal.
- Update any online or telephone bill payment service with your new account information
- The organization may require you to complete additional forms in order to process your transfer.
- Savings accounts are limited by law to six (6) transactions per cycle; excess transactions may be penalized.